

RECIPIENT NAME:City of Boston

AWARD NUMBER: 25-42-B10006

DATE: 04/22/2013

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12-31-2013

ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted

Department of Commerce, National
Telecommunications and Information Administration

2. Award Identification Number

25-42-B10006

3. DUNS Number

958165953

4. Recipient Organization

City of Boston One City Hall Plaza, Room M4, Boston, MA 02201

5. Current Reporting Period End Date (MM/DD/YYYY)

12-31-2012

6. Is this the last Annual Report of the Award Period?

Yes No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official

Bruce Havumaki

7c. Telephone (area code, number and extension)

617-635-1300

7d. Email Address

Bruce.havumaki@cityofboston.gov

7b. Signature of Certifying Official

Submitted Electronically

7e. Date Report Submitted (MM/DD/YYYY):

04-22-2013

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

New Improved Both

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	27	27
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-Governmental	16	10	26
(please specify): Housing Authority & Centers for Youth and Families			
Other Community Support-Non-Governmental	0	0	0
(please specify):			

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Submitted via Attachment	0	0	0	0	0

Add New PCC

Remove New PCC

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
Submitted via Attachment	0	0	0	0	0

Add New PCC

Remove New PCC

After Improvement

Submitted via Attachment	0	0	0	0	0
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Add New PCC

Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

Open Lab Time Other Training

4.b. If "other," please specify the primary use of the PCCs:

n/a

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
n/a	n/a	0	0	n/a
Totals:		0	0	

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	0	1,331,988	0
Multimedia	1,163	1,024	1,367
Office skills	2,363	1,577	4,354
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	10,330	7,551	13,194
Certified Training Programs	40	40	75
Other (please specify): Adult Education-ESL, GED, & College Prep; Tech Goes Home Enrichment After School/ Out of School Program Various Other	24,080	20,425	36,659
Total	37,976	1,362,605	55,649

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

Boston Public Library (BPL): BPL is promoting economic recovery through providing computer training to increase people's access to employment opportunities and increase their computer skills so they can apply for a wider range of jobs and be qualified to excel with a wider range of technical skills. We have offered classes in Spanish and facilitated classes in Vietnamese. The computers in our branches are used on a daily basis to facilitate job searches, online applications, resume building, and professional communications.

Boston Housing Authority (BHA): All sites offer job readiness training which includes help with preparation of resumes, cover letters, job leads identification and research in advance of job interviews. Because the centers are very near where residents live, they can come in around their work and child care schedules. At some of the centers, students are using the computers to help them prepare to pass the GED, do homework for their college or after-school programming.

Boston Centers for Youth & Families (BCYF) - BCYF's public computing centers provide a number of programming opportunities to youth and families. Namely, we have a number of after school computer programs that offer homework assistance combined with enrichment. In addition, we offer both senior and adult basic computer skills that will provide them with basic computer skills (MS Office, basic internet navigation) that will be needed in the workforce.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

n/a

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

BCYF -

As the grant expires, it is evident that participating agencies identify a sustainability plan that can carry this project as part of the agency's day to day operation. BCYF has identified a 5 year refresh plan that we hope passes budget review for FY 14 onward. It is equally critical that a maintenance and support plan be part of the sustainability plan.

BHA -

- Make basic services available in multiple languages.
- Begin sustainability (post grant) planning early.
- Hold joint trainings for partner agency staff members to maximize cross agency/organizational referrals and consistency of messages

BPL -

- Allocate staff time to administer program
- Keep evaluation forms simple
- Use a public web site to share training materials with teachers so students can also have easy access, 24/7